



Investment Policy Development Toolkit for your organization



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Program



Module

①

Development of an investment policy

- › Duty of directors
- › The relevance of an investment policy
- › Minimum content of an investment policy
- › Independent experts for your investment policy

Module

②

Positioning grid for NPOs

- › The challenge of prudence VS inflation
- › Suggested allocations
- › Expectation of returns of different assets



Development of an investment policy

Module 1

- › Duty of directors
- › The relevance of an investment policy
- › Minimum content of an investment policy
- › Independent experts for your investment policy





Duty of directors



**Duty of ability
and knowledge**



**Duty
of care**



**Duty
of loyalty**



**Fiduciary Duties:
NPOs hold assets
in trust for
the public good**



The relevance of an investment policy

According to the CPA Order:

Ethical accountability requirements are growing in all social spheres, and the boards of directors of charities, not-for-profit organizations (NPOs) and foundations are no exception. Their members must, more than ever, be diligent in managing their organization's funds. If, therefore, you accept such responsibilities in an organization, how can you ensure that the funds are treated properly?

Appropriate representation

Very few charities or NPOs in Canada have true investment policy statements... The laws governing trustees in some states of the United States are much more stringent than Canadian laws, and breaking their rules sometimes exposes violators to severe fines... These laws often stipulate the behaviour of a prudent professional and contain details of the need to set out an investment policy and reporting standards. Fortunately, the trends that began in the United States often spread to Canada... An appropriate investment policy, encompassing the principles discussed, can provide a charity's board members with the information they need to support and, if necessary, defend the charity's investment strategy and objectives, and can contribute to the well-being of the community as a whole.

Summary: the relevance of an investment policy



Frames and facilitates your investment process



Optimize the return on your investments

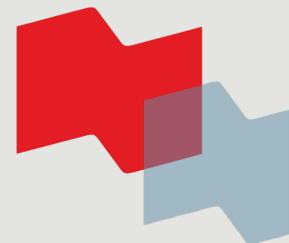


Ensures better governance of the company's funds



Will allow to make a reflection on the management of the financial risks of the organization of which, in particular:

- › Fight against inflation
- › Issuers' credit quality
- › Diversification





Minimum content of an investment policy

①

First level

- › Expected return
- › Degree of risk
- › Liquidity requirements

②

Second level

- › % of fixed or variable income assets
- › Authorized Investments

③

Third level

- › Diversification to reduce overall risk



Positioning grid for NPOs

Module 2

- › The challenge of prudence VS inflation
- › Suggested allocations
- › Expectation of returns of different assets



Suggested allocations

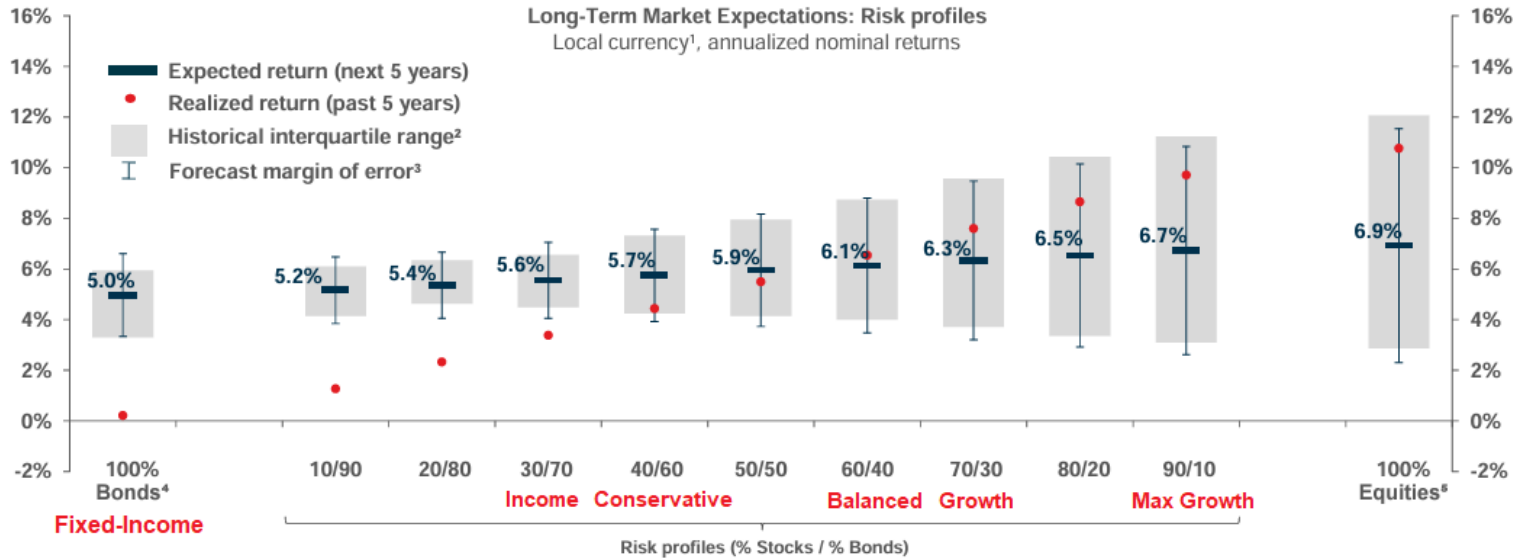
Positioning grid		Suggested allocations				
Portfolio type	Expected annual return over 5 years ¹	% Fixed Income (Cash/Bonds-GIC)	% Stocks	% Alternatives	Level of risk	Largest 1-year decline in recent years
Fixed Income ¹	5.00%	100%	0%	0%	Low	-11.8% (Jan 2022 – Dec 2022)
Income ²	5.60%	70 to 90%	5 to 15%	5 to 15%	Low	-10.33% (Sept 2021 – August 2022)
Conservative ³	5.70%	55 to 70%	15 to 22.5%	5 to 20%	Low to Moderate	-12.64% (Mar 2008 – Feb 2009)
Balanced ⁴	6.10%	35 to 55%	25 to 40%	10 to 25%	Moderate	-17.23% (Mar 2008 – Feb 2009)
Growth ⁵	6.30%	15 to 35%	32.5 to 60%	10 to 25%	Moderate to High	-21.37% (Mar 2008 – Feb 2009)
Max Growth ⁶	6.70%	0 to 15%	50 to 100%	15 to 30%	High	-25.30% (Mar 2008 – Feb 2009)

1. Data as of March 29th, 2024, from CIO [office National Bank](#).

Largest 1-year decline in recent years; 1. Fixed Income: XBB=100% 2. Income: XBB=75%, XIU=10%, XWD=15% 3. Conservative: XBB=60%, XIU=15%, XWD=25% 4. Balanced: XBB=40%, XIU=25%, XWD=35% 5. Growth: XBB=25%, XIU=30%, XWD=45% 6. Maximum growth: XBB=10%, XIU=35%, XWD=55%

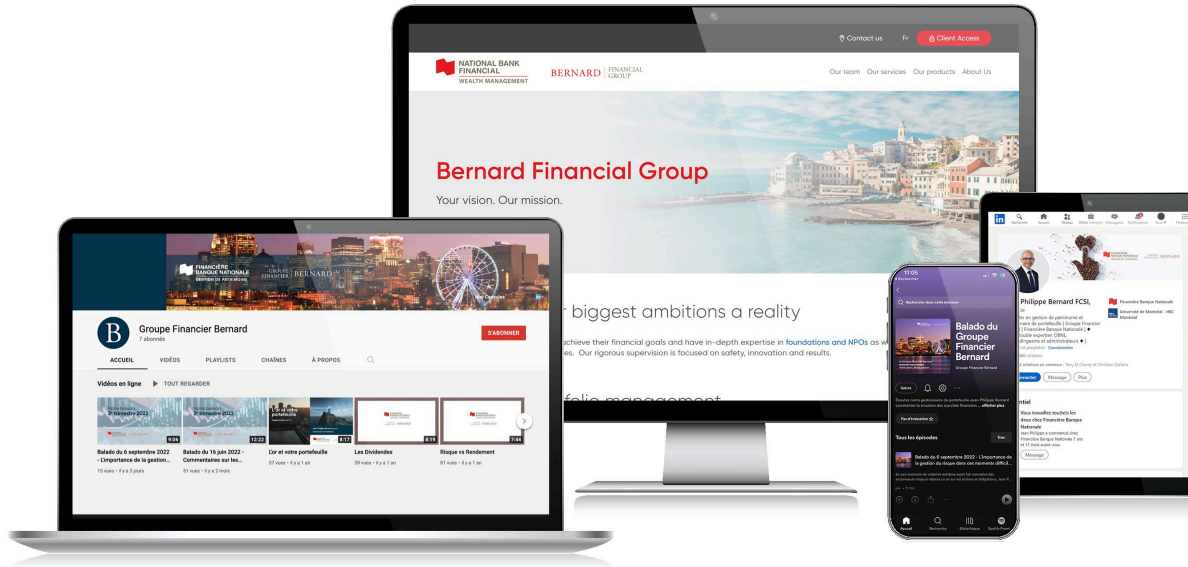
Expectation of returns of different assets

5 years



Data as of March 29th, 2024, from CIO [office National Bank](#).

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